



CITY of NEW CARROLLTON

DEPARTMENT OF CODE ENFORCEMENT

6016 Princess Gardens Parkway • New Carrollton, Maryland 20784

Phone (301) 459 – 3771 Fax (301) 459 - 2876

Date _____

ANNUAL RENTAL PROGRAM RELEASE FORM

I, _____, the legal owner(s) of the property at _____,

New Carrollton, Maryland do hereby wish to advise you that I am no longer renting the above listed property for the reason listed below (*please check one of the following*):

- ☐ Owner resides in property referenced above
- ☐ Owner is renting property to immediate family member(s)
- ☐ Owner is selling property
- ☐ Property has been sold – No longer the owner(s)
- ☐ Foreclosure
- ☐ Other (*please specify*):

TO THE DEPARTMENT OF CODE ENFORCEMENT

Upon signature below, all information given above is correct. For any reason that the property owner listed above is renting the property and is not enrolled in the Annual Rental Program, a fine will be given to the owner, plus the payment of the rental license.

Date

Signature of Owner